

November 23, 2018

To whom it may concern,

Rehabilitation Debtor: MtGox Co., Ltd.

Rehabilitation Trustee: Nobuaki Kobayashi, Attorney-at-law

## **Regarding a Change of the Holder of a Rehabilitation Claim Filed via the Online Method**

### **I. Introduction**

The rehabilitation trustee created a system (the “System”) that enables users (the “Users”) of the Bitcoin exchange of MTGOX Co., Ltd (“MTGOX”) to file a proof of rehabilitation claims against MTGOX for cash and cryptocurrency (the “Claim”) via a website (<https://claims.mtgox.com/assets/index.html#/>).

In this document, the rehabilitation trustee explains the process that must be followed by the User if the User has filed a claim using the System (the “Online Method”) and wishes to transfer the said claim.

Please note that, by using the System, you can only file for transfer of your rehabilitation claims in entirety, and you cannot file for a transfer of a part of your rehabilitation claims.

### **II. Flow of Process of Transfer of Claim**

#### **1. Process to be followed by the Transferor**

(1) Please click the button that states “APPLY FOR TRANSFER OF THE REHABILITATION CLAIM” on the screen that appears after logging in to the System, and proceed to the screen for transfers of claims. Before a transferor can transfer his/her Claim to another person, the transferor is required to confirm and agree to the terms for transfers of claim by checking the box on the screen for claim transfers.

(2) On the screen for transfers of claim, please enter the name of the transferee, and click the “CONFIRM” button.

(3) On the screen that appears after clicking the “CONFIRM” button, please check whether the name of the transferee is correct, and print out a copy of the screen by clicking the “PRINT” button and keep it for your record.

(4) Please enter the “FILE” button on the screen.

\* Please note that Users will no longer be able to use the System after clicking the “FILE” button.

(5) After clicking the “FILE” button, an email will be sent automatically from the rehabilitation trustee to the contact email address that the transferor entered when he or she filed a proof of rehabilitation claim. The email will show a claim transfer number and URL from which a form

titled “Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)” can be downloaded.

(6) Please download the “Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)” from the URL mentioned in (5) and fill in the relevant parts (including the claim transfer number) on the form. Thereafter, please print the completed form and, once it has been signed or affixed with a seal by both the transferor and the transferee, mail it and other required documents (mentioned below) to the address shown below.

MTGOX Co., Ltd. Office of Rehabilitation Trustee  
Suite 202, Kojimachi 3-chome Building 3-4-1 Kojimachi  
Chiyoda-ku Tokyo, Japan 102-0083

## **2. What happens after completing the procedure in 1. above**

(1) The rehabilitation trustee will review the content of the “Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)” and the other required documents. If, as a result of this review, it is found that the form was not completed properly or that there are any issues with the other required documents, the rehabilitation trustee will notify the transferor.

(2) In the case where, after the review, it is found that the form was completed properly and all requirements are satisfied, the rehabilitation trustee will send an email notice of the completion of the transfer of claim process to the contact email address that the transferor entered when he or she filed his or her claim, and the email address that the transferee entered in the “Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)”.

## **III. Required Documents**

### **1. Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)**

As mentioned in Section II-1-(5), the “Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)” can be downloaded from the URL stated in the email that will be sent automatically to the User’s email address upon clicking the “FILE” button for the transfer of claim in the System.

**You must use Adobe Acrobat Reader DC or Adobe Acrobat Pro DC** when you fill in the “Notice of Transfer of Claim and Form of Change of Holder of Claim (for Online Method)”. If you use software other than Adobe Acrobat Reader DC or Adobe Acrobat Pro DC, there is a risk that the form will not be filled in or print correctly.

After filling in the relevant parts of the form, please print the completed form and have it signed or affixed with a seal by both the transferor and the transferee.

In the case where the form is filled in by an agent, please attach an original power of attorney.

The transferee must fill in and submit the Statement form attached to the form, and submit it together with the form.

## **2. Identity Verification Documents**

Both the transferor and the transferee are required to submit identity verification documents.

### **(1) Individuals**

A copy of the individual's identity verification documents, such as a copy of his/her passport, driver's license or any identity card that contains a photo of his/her face and his/her name written in English or Japanese must be submitted.

### **(2) Corporation or Other Legal Entity**

The documents in (i) and (ii) below are required as identify verification documents.

- (i) Company registration and certificate of seal registration. In the case of a foreign corporation, a certificate of qualification as company representative, such as a certificate issued by a notary or an authentication service provider in the relevant foreign country or a registration certificate issued by an authorized government office in the relevant foreign country; such certificate should state that the corporation was legally established and bear the name of the company's representative. Please provide documents that contain up-to-date information and were issued within the last three months.
- (ii) Identity verification documents of the corporate representative. Alternatively, identity verification documents of the administrator who handled the proof of rehabilitation claim procedures and a power of attorney prepared by the company representative.

For any questions you may have, please contact the call center or email address below.

#### **• Call Center**

For Japanese speakers

Telephone: 03-4588-3921

Hours: 10:00 – 17:00 (Japan time) from Monday to Friday (excluding Japanese holidays)

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For English speakers

Telephone: +81-3-4588-3922

Hours: 13:00 – 22:00 (Japan time) from Monday to Friday (excluding Japanese holidays)

#### **• Email Support**

Email: support@mtgox.com

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